



PB / 20 / 23

September 18, 2023

To: Chief Executive Officers / Managing Directors of FMM Members in Perak

FMM PERAK
55th ANNUAL GENERAL MEETING

The 55th Annual General Meeting of FMM Perak would be held as follows:

Date (Day) : **October 19, 2023 (Thursday)**
Time : **9:30 am**
Venue : **FMM Perak, No. 1, Lorong Raja DiHilir, 30350 Ipoh, Perak Darul Ridzuan.**

Please note the following attachments:

- i. Statutory Notice convening the 55th Annual General Meeting
- ii. Nomination Form
- iii. Proxy Form
- iv. Reply Slip
- v. Report of the FMM Perak Committee for the financial year ended June 30, 2023
- vi. Rules and Procedures for Nomination to the FMM Branch Committee and Appointment of Proxy

NOMINATION OF CANDIDATES

Nomination of candidates must be made in writing. The attached Nomination Form must be properly proposed and seconded. **Nominees must countersign to indicate their consent to the nomination.**

The 2023/2024 and 2024/2025 FMM Perak Committee shall comprise **not less than 12** elected members and **not more than 24** elected members.

Should you need further information, please feel free to contact the undersigned of FMM Perak at tel no.: 05-548 8660 or fax no.: 05-548 8221 or e-mail: fmmperak@fmm.org.my

By Order of the Committee

Mahinder Singh
Manager

Federation of Malaysian Manufacturers (FMM) Perak
mahinder@fmm.org.my

/MS



FEDERATION OF MALAYSIAN MANUFACTURERS (196801000309/7907-X)

(FMM) Perak Branch

No. 1, Lorong Raja DiHilir, 30350 Ipoh, Perak Darul Ridzuan

Tel: 05-548 8660

Fax: 05-548 8221

Email: fmmperak@fmm.org.my

NOTICE OF 55th ANNUAL GENERAL MEETING

NOTICE IS HEREBY GIVEN that the **55th Annual General Meeting** of the Federation of Malaysian Manufacturers (FMM) Perak will be held on **Thursday, October 19, 2023** at **9:30 am** at **FMM Perak, No. 1, Lorong Raja DiHilir, 30350 Ipoh, Perak Darul Ridzuan.**

AGENDA

1. Chairman's Address.
2. To receive and adopt the Report of the FMM Perak Committee for the financial year ended June 30, 2023.
3. To elect members of the FMM Perak Committee for 2023/2024 and 2024/2025.
4. To transact any other business of which proper notice has been given.

Please confirm your attendance to the meeting by completing the attached 'Reply Slip' and return it to the FMM Perak Office before October 12, 2023.

By Order of the Committee

**Mahinder Singh
for Chairman**

Federation of Malaysian Manufacturers (FMM) Perak

September 18, 2023



FEDERATION OF MALAYSIAN MANUFACTURERS (FMM) (196801000309/7907-X)
PERAK

NOMINATION FORM

We, the undersigned, wish to propose and second the following candidate(s) for election to the FMM Perak Committee for 2023/2024 and 2024/2025 at the forthcoming 55th Annual General Meeting to be held on **Thursday, October 19, 2023** at **FMM Perak**.

Name of **PROPOSING**
Company :

Name of Company's
Representative * :

(Block Letters)

(Signature)

Name of **SECONDER**
Company :

Name Company's
Representative * :

(Block Letters)

(Signature)

NOMINATION PARTICULARS

Name of Member Company		Name and Designation of Company's Representative *	Signature of Acceptance
1.			
2.			
3.			
4.			
5.			
6.			

Notes:

- i) * Refers to the named Authorised Representative of Member whose name has been registered with the Federation.
- ii) This Form should be returned to the FMM Perak's office at No. 1, Lorong Raja DiHilir, 30350 Ipoh, Perak Darul Ridzuan **latest by October 5, 2023 before 5.00 pm. Any late submission will be treated as invalid and will not be accepted for consideration of the candidacy.**
- iii) It is the responsibility of the candidate, proposer, and seconder to ensure they are registered in the records of FMM as the Authorised Representative of their company, and that their company's membership is not in suspension.

Please do read and follow the rules and procedures for nomination to the FMM Branch Committee and appointment of proxy.



FEDERATION OF MALAYSIAN MANUFACTURERS (FMM) (196801000309/7907-X)
PERAK

PROXY FORM

We, _____
(Name of Member Company)

being a Member of the Federation of Malaysian Manufacturers, hereby appoint

(Name of Proxy and Designation)

of _____
(Company and Address)

or failing him / her _____
(Name of Proxy and Designation)

of _____
(Company and Address)

as our proxy of vote for us on our behalf at the 55th Annual General Meeting of the Federation of Malaysian Manufacturers (FMM) Perak to be held on **Thursday, October 19, 2023**, and at any adjournment thereof.

Signed this _____ day of _____ 2023.

Signature : _____

Name : _____ (In BLOCK Letters)

Designation : _____ (In BLOCK Letters)

Notes:

- 1) A member entitled to attend and vote at meetings of the Federation of Malaysian Manufacturers is entitled to appoint a proxy to attend and vote on his behalf.
- 2) The instrument appointing the proxy shall be in writing under the hand of the appointer who shall be the named Representative of Member as registered in the Federation's records.
- 3) No proxy holder may hold more than One (1) proxy in accordance with Clause 108.
- 4) A proxy holder must be a member of the Federation in accordance with Clause 106.
- 5) To be valid, all proxy forms must be deposited at the FMM Perak Office at No. 1, Lorong Raja DiHilir, 30350 Ipoh, Perak Darul Ridzuan, not less than forty-eight (48) hours BEFORE the time set for the Annual General Meeting.
- 6) The Proxy Form must carry the original signature of the appointer i.e. the original signed copy must be submitted. Faxed or emailed copy of the Proxy Form is acceptable provided it is accompanied by a photocopy of the appointer's identity card (IC).

Please do read and follow the rules and procedures for nomination to the FMM Branch Committee and appointment of proxy.



**FEDERATION OF MALAYSIAN MANUFACTURERS (FMM) (196801000309/7907-X)
PERAK**

REPLY SLIP

The Manager
Federation of Malaysian Manufacturers
(FMM) Perak
No. 1, Lorong Raja DiHilir
30350 Ipoh
Perak Darul Ridzuan

Email: **fmmperak@fmm.org.my**
Fax No.: **05-548 8221**

**FEDERATION OF MALAYSIAN MANUFACTURERS (FMM) PERAK
55th ANNUAL GENERAL MEETING**

I, _____
(Name of Representative in Block Letters)

representing _____
(Name of Company in Block Letters)

will be **able / unable*** to attend the 55th Annual General Meeting of the Federation of Malaysian Manufacturers (FMM) Perak on **Thursday, October 19, 2023 at 9:30 am** at **FMM Perak, No. 1, Lorong Raja DiHilir, 30350 Ipoh, Perak Darul Ridzuan.**

Submitted by : _____

Signature : _____ Date : _____

Designation : _____

Please note : -

- i. This Reply Slip is only for logistics planning for the AGM. A proxy form must be completed and returned to the FMM office if a proxy holder is to be appointed.
- ii. The person attending the AGM must be either: -
 - a) The named authorised Representative of Member as registered with the Federation; or
 - b) The person appointed by the named authorised Representative of Member from the member's own company or group of companies.
- iii. Please return the Reply Slip to **FMM Perak, latest by October 11, 2023.**

** Please delete whichever is not applicable.*



Federation of Malaysian Manufacturers (196801000309/7907-X)

change
transform

PERAK

Making Malaysian Industries Globally Competitive
Transparency • Integrity • Accountability



ANNUAL REPORT

2022/ 2023

No. 1, Lorong Raja DiHilir, 30350 Ipoh, Perak Darul Ridzuan
☎: 05-548 8660 📠: 05- 548 8221 ✉: fmmperak@fmm.org.my

Report of the **FMM Perak Committee** for the year ended **June 30, 2023**

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Human Resources Sub-Committee
Membership Services Sub-Committee
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Business Ethics and Governance
Customs
Energy & Utilities Management
Environmental Management & Circular Economy
Human Resource Management
Investment Promotion and Industrial Park
Management
Logistics
Membership Services
MyMudah
SMI, Youth and Entrepreneurship
Strategic Policies & Research
Trade & Business Facilitation Focusing on Buy
Made-in-Malaysia Products
TVET and Future Skills [IAC:Politeknik Ungku
Omar (PUO), Ipoh]

Report of the
FMM Perak Committee
for the year ended
June 30, 2023

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FINANCIAL



BRIEF OVERVIEW

FMM Perak under the Chairmanship of Mr. Chua Kay Lin from Nutri Action Sdn Bhd played a proactive role in addressing members' issues and problems ranging from infrastructure, utilities, legislation, trade facilitation and operational issues. The Branch continued to actively pursue with the State Government and Federal agencies on concerns and issues affecting members and in particular SMEs. The Branch championed the problem of Approved Permit application delays faced by members producing mineral based products with Perak Land and Mines Department (PTG Perak). After strongly lobbying and following the Townhall Session between YB State Exco for Industry and mineral based industry members, PTG Perak issued a notification on steps taken to streamline the processes.

The Branch continued to work closely with the key government departments and federal agencies, namely MIDA, MITI, Invest Perak and PSDC to address a wide range of operational issues faced by members. In regard to utility, the Branch worked closely with TNB to address power quality issues and applications for Green Electricity Tariff while State Labour Department positively responded to meet the Ministry of Human Resource's request to establish a Perak State Labour Advisory Council. The perpetual infrastructure and maintenance issues faced by members at their respective industrial areas were overseen by the respective Industrial Park Management Committees (IPMCs) at local districts jointly co-chaired by local council YDPs and FMM representatives.

In addition, the Branch was also able to address issues affecting members such as delays in electricity supply for expansion projects, breakdown in telecommunication and internet connectivity, advisory on labour laws, custom related matters and objected strongly to the exorbitant increase in business license fee with relevant government agencies. To assist members further, the Branch organised Help Desk sessions with relevant government agencies namely, MITI, MIDA, SME Corp, Invest Perak, Customs, EPF, SOCSO, HRD Corp, Labour and Industrial Relations Department which were well received by members. Members also took the opportunity to seek updates and raised concerns during Courtesy Visits to the Labour, Occupational Safety and Health, Environment, Malaysia Fire and Rescue and Immigration Departments and Lembaga Air Perak organised by FMM Perak.

The Branch played a proactive role in updating members on the latest government policies and regulations by way of organising Seminars, Webinars and Training programmes. For Financial year 2022/2023, the Branch organised sixteen (16) Seminars/Webinars and one hundred and seventy-four (174) training programmes. The Seminar on Employment (Amendment) Act 2022, Latest Labour Legislation Review, Updates & Current Issues and Occupational Safety and Health Coordinator training were some of the pertinent ones which were well participated by both members and non-members.



To keep abreast with legislative updates, the Branch organised key programmes namely Webinar on New Customs Harmonised System Codes 2022, Energy Compliance, Efficiency and Conservation, Keys to Payroll Tax (MTD) Compliance and Employers' Tax Responsibilities and How To Prevent LHDN Tax Assessments Non-Compliance and Latest Updates On Tax Appeals. During these programmes, members were able to seek clarification on many issues and received updates on various policies, procedures, and best practices.

FMM PERAK MEMBERSHIP

FMM Perak Membership stood at **356** as follows:

Ordinary	:	297
Affiliate	:	19
Services	:	40

During the period under review, **22** new members were recruited as follows:

Ordinary:

1. AP Box Maker
2. Desa K.L. Enterprise Sdn Bhd
3. Ecocastle Trading
4. FT Hose & Hose Sdn Bhd
5. H&R Chempharm Asia Sdn Bhd
6. Lhoist (Malaysia) Sdn Bhd
7. Maxiron Sdn. Bhd.
8. MSHK Engineering Sdn Bhd
9. Pastel Glove Sdn Bhd
10. Precious Concept (M) Sdn. Bhd.
11. Ritec Development Sdn Bhd
12. Tehki Food Manufacturing Sdn Bhd
13. Usurface Technology Sdn Bhd
14. Velvet Alabaster (M) Sdn Bhd
15. ViQ Apparel Sdn Bhd
16. WKB Marketing Sdn Bhd
17. YS Foam Industries Sdn Bhd

Affiliate:

1. Caixun Malaysia Sdn Bhd
2. Chek Hup Beverage Sdn Bhd
3. Greenridge Resources Sdn Bhd
4. Pinji Hospital Sdn Bhd
5. Smartsense Sdn Bhd



FMM PERAK COMMITTEE

The FMM Perak Committee headed by **Encik Chua Kay Lin** of **Nutri Action Sdn Bhd** comprises nineteen (19) elected members, five (5) co-opted members and two (2) Regional Committee Chairman follows:

Chairman	
Encik Chua Kay Lin Nutri Action Sdn Bhd	
Immediate Past Chairman	
Encik Tan Seow Heng Sidney Industries Sdn Bhd	
Vice-Chairmen	
Encik Edmund Wong Khin Kong	Asia Printed Circuit Sdn Bhd
Encik Mok Tuck Meng	Hasrat Meranti Sdn Bhd
Encik Mark Chan Chow Loong	Toyo Plastic (M) Sdn Bhd
Encik Tony Cheam Swee Aik	Everwin Plastic Sdn Bhd
Members	
Mr. Aldo Bottari (co-opted in October 2021)	Aalborg Portland Malaysia Sdn Bhd
Encik Teng Kim Ming	Camfil Malaysia Sdn Bhd
Encik Ooi Hean Joo	Chek Hup Sdn Bhd
Mr. Philip Pindo Mok	Latexx Manufacturing Sdn Bhd
Mr. Hsu Shang Chih	Lih Mei Industrial Sdn Bhd
Encik Liew Yi Herng	MSBB Engineering Sdn Bhd
Encik Won Foo Yee	Nam Pharma Sdn Bhd
Ir Ong Koon Ann	OKA Concrete Industries Sdn Bhd
Encik Zulkepli Bin Haji Hussin	PMW Concrete Industries Sdn Bhd
Encik Yeong Sai Key	Sheng Foong Plastic Industries Sdn Bhd
Encik Chew Boon Khooi (co-opted in October 2021)	Stoneworks Technologies Sdn Bhd
Encik Tan Keng Chee	Tan Kor Seng & Sons Rubber Works Sdn Bhd
Cik Tan Mee Yeow (co-opted in November 2021)	Tan Lan Holdings (M) Sdn Bhd
Encik Wong Kok Hoon (co-opted in October 2021)	TD Furniture Square Sdn Bhd
Encik Zubair Bin Abdullah	UAC Berhad
Cik Cindy Theam Yoke Sin (co-opted in October 2021)	Unico Footwear Industries Sdn Bhd
Cik Audrey C. Shanta	Uniko Calcium Carbonate Industry Sdn Bhd
Encik Yap Sin Kheong	Yee Lee Edible Oils Sdn Bhd

**Regional Committee Chairman:**

Hilir Perak	Encik Ong Kok Cheng	Chin Lean Plastic Factory Sdn Bhd
Taiping	Encik Muhammad Zakwan Bin Mustafa	Onetexx Sdn Bhd

FMM PERAK REGIONAL COMMITTEES AND SUB-COMMITTEES

FMM Perak has 2 Regional Committees and 5 Sub-Committees as follows:

★ Hilir Perak Regional Committee ★

<u>Chairman</u>	<u>Vice-Chairman</u>
Encik Ong Kok Cheng Chin Lean Plastic Factory Sdn Bhd	Encik Loo Ching Seng Shoon Fatt Biscuit & Confectionery Factory Sdn Bhd
<u>Members</u>	
Puan Mary Agnes Leong	Central Aluminium Manufactory Sdn Bhd
Cik Chan Wai Goh	Central Melamineware Sdn Bhd
Cik Jully Lim Boon Lan	Classita (M) Sdn Bhd
Puan Fauziah Ahmad Taadin	Malaysian Match Company Sdn Bhd
Encik Kamaraj A/L Krishnan	QL Foods Sdn Bhd
Puan Joyce Ng Chew Fang	Rubysteel Metal Industry (M) Sdn Bhd
Encik Chin Chiap Thong	Sri Ganda Oil Mill Sdn Bhd
Encik Erwin Khor	Unitata Berhad

★ Taiping Regional Committee ★

<u>Chairman</u>	<u>Vice-Chairman</u>
Encik Muhammad Zakwan Bin Mustafa Onetexx Sdn Bhd	Encik Lawrence Selvam a/l Javal Sancora Paints Industries Sdn Bhd
<u>Members</u>	
Puan Intan Shafinaz Bt Rahim	Benden Production Sdn Bhd
Cik Jess Lee Siew Wei	CE Technology Berhad
Puan Tay Sau Pheng	Chuan Sin Sdn Bhd
Cik Jenny Ling	Comfort Rubber Gloves Industries Sdn Bhd
Encik S P Lim	Eco Medi Glove Sdn Bhd
Cik Nur Fairuz Binti Zulkifli	Epsilon Technology (M) Sdn Bhd
Encik Aminudin Bin Samad	Everthrough Rubber Products Sdn Bhd
Encik Mohamad All Akbar bin Othman	General Aluminium Works (M) Sdn Bhd
Cik Irene Tan Hwei Theng	Guinea Foods Sdn Bhd
Encik Ong Sheng Haur	Kamunting Premix Plant Sdn Bhd
Encik Alan Wong Weng Loen	Kilang Kicap Kwong Bee Chun Sdn Bhd
Cik Phee Poh Choo	Latexx Manufacturing Sdn Bhd



Cik Au Yong Hooi Ming	Lih Mei Industrial Sdn Bhd
Cik Ong Gaik Hua	Madu Jaya Quarry Sdn Bhd
Encik Ma Sain Feng	Mafipro Sdn Bhd
Encik Mohd Afizi Bin Mat Wahit	Malaysian Mokutan & Trading Sdn Bhd
Cik Ann Lim Kim Yean	Matang Plastic & Metal Work Industries Sdn Bhd
Encik Mah Chia Keat	Maxiron Sdn Bhd
Encik Gan Choong Hong, Lawrence	Metro Plastic Manufacturer Sdn Bhd
Encik Ng Kah Min	Oriwina Sdn Bhd
Cik Nancy Chong	Professional Latex Sdn Bhd
Encik Maruthavaanam a/l Ponnusamy	Teleflex Medical Sdn Bhd
Encik Anuar Bin Zakaria	Toyo Tyre Malaysia Sdn Bhd
Encik Stanley Yeap Hock Chye	Usurface Technology Sdn Bhd
Cik Norkhalilah Binti Mohamed Sopee	World Marketing Work Sdn Bhd

★ **Energy & Utilities Sub-Committee** ★

<u>Chairman</u>	<u>Vice-Chairman</u>
Encik Zulkepli Haji Hussin PMW Concrete Industries Sdn Bhd	Encik Yeong Sai Key Sheng Foong Plastic Industries Sdn Bhd

★ **Human Resources Sub-Committee** ★

<u>Chairman</u>	<u>Vice-Chairman</u>
Encik Mok Tuck Meng Hasrat Meranti Sdn Bhd	Encik Rajendran Rengasamy MAPA Gloves Sdn Bhd
<u>Members</u>	
Encik Cheong Wai Keong (Tony)	Aalborg Portland Malaysia Sdn Bhd
Puan Rozila Binti Abdul Aziz	Camfil Malaysia Sdn Bhd
Cik Carmen Kok Wai Kwan	Choo Bee Metal Industries Berhad
Cik Yoong Sook Fuen, Fion	Hevea KB Sdn Bhd
Cik Felicia Chea Li Ling	Hovid Berhad
Encik Mohd Puat Bin Yusop	Imerys Minerals Malaysia Sdn Bhd
Encik Anthony Andrew A/L G. Anthony	ITL Asia Pacific Sdn Bhd
Cik Nicole Fong Ching Shen	KLK Hardwood Flooring Sdn Bhd
Encik Mohamad Azahari Bin Md Yatim	KL-Kepong Rubber Products Sdn Bhd
Cik Liew Foong Choo	Murata Electronics (M) Sdn. Bhd.
Encik Yip Weng Hung	Omya Malaysia Sdn Bhd
Cik Ong Ai Ling	Pagoda Foods Malaysia Sdn Bhd
Cik V. Ranjini Thevi	Palaquin (M) Sdn Bhd
Encik Tan Seow Heng	Sidney Industries Sdn Bhd
Cik Azni binti Hushien	Tasek Corporation Berhad
Encik Syed Mokhdzar Syed Idrus	UAC Berhad
Puan Norhaniza Binti Harudin	Voith Paper Fabrics Ipoh Sdn Bhd
Dr. Teh Choong Hee	Yee Lee Edible Oils Sdn Bhd
Encik Ronald Rajesh Palan	Yoonsteel (M) Sdn Bhd



Encik Ravindran A/L Ragunathan	YTY Industry Sdn Bhd
Encik Kenneth Tan Chee Wei	Zantat Sdn Bhd

★ **Membership Services Sub-Committee** ★

<u>Chairman</u>	<u>Vice-Chairman</u>
Encik Won Foo Yee Nam Pharm Sdn Bhd	Cik Cindy Theam Yoke Sin Unico Footwear Industries Sdn Bhd

★ **Safety, Health & Environment Sub-Committee** ★

<u>Chairman</u>	
Encik Zubair Bin Abdullah UAC Berhad	
<u>Members</u>	
Encik Muhammad Syafeelan Bin Zol	Bestcan Food Technological Sdn Bhd
Puan Hema Loshini A/P Vinothan	Camfil Malaysia Sdn Bhd
Cik Wendy Tam Wai Sam	Choo Bee Metal Industries Berhad
Encik Edward Salaiman Rabbi A/L Ponniah	Edsha Solutions Sdn Bhd
Encik Muhammad Ammar Syahmi Bin Mohd Ali Shabana	General Aluminium Works (M) Sdn Bhd
Encik Edwin Lourdes A/L John Selvaraj	Hume Cemboard Industries Sdn Bhd
Puan Celeste Chai Yoke Kuan	Kurz Production (Malaysia) Sdn Bhd
Encik Mhod Yunus Bin Mhd Yusop	Malay-Sino Chemicals Industries Sdn Bhd
Encik Devaraju A/L Kannan	MSBB Engineering Sdn Bhd
Encik Hadari Bin Mohamad Yusof	Murata Electronics (M) Sdn Bhd
Encik Shahrul Nashriq Bin Shahrudin	Nihon Superior (M) Sdn Bhd
Encik Saravanan a/l Dhanabal	Omya Malaysia Sdn Bhd
Encik Harun Bin Sulaiman	Toyo Tyre (Malaysia) Sdn Bhd
Puan Nurhaniza Binti Harun	White Cafe Sdn Bhd

★ **SYEC Sub-Committee** ★

<u>Chairman</u>	<u>Vice-Chairman</u>
Encik Edmund Wong Khin Kong Asia Printed Circuit Sdn Bhd	Encik Mark Chan Chow Loong Toyo Plastic (M) Sdn Bhd
<u>Members</u>	
Encik Ho Kum Foo	Asem Technology Sdn Bhd
Encik Leong Wen Jia	Greenheart Global Sdn Bhd
Encik Kwan Boon Gar	KCSS Wiremesh Sdn Bhd
Encik Nick Liew	Kee Ming Electrical Sdn Bhd
Encik Ceasar Nair	Kewpump (M) Sdn Bhd
Cik Clarissa Lim	Khai Seng Packaging Industries Sdn Bhd
Encik Liew Yi Hereng	MSBB Engineering Sdn Bhd
Encik Won Foo Yee	Nam Pharma Sdn Bhd



Encik Gary Soh	Pak Keong Food Industries Sdn Bhd
Encik John Teoh	Perak River Sand Sdn Bhd
Encik Vince Lew	Polyparts Sdn Bhd
Encik Liew Kar Wai	Power Spectra Sdn Bhd
Cik Esther Koh	Pyramid Lane (M) Sdn Bhd
Cik Sherry Thong	Q-Fit Sdn Bhd
Cik Lim Jia Nee	SLEI Sdn Bhd
Encik Tan Keng Chee	Tan Kor Seng & Sons Rubber Works Sdn Bhd
Encik Wong Kok Hoon	TD Furniture Square Sdn Bhd
Cik Cindy Theam	Unico Footwear Industries Sdn Bhd
Encik Kong Wai Loon	Unimax Metal Sdn Bhd
Encik Lai Kian Wei	Up-Packing Sdn Bhd

FMM PERAK REPRESENTATIVES FOR FMM WORKING COMMITTEES

Business Ethics and Governance	Encik Chua Kay Lin Nutri Action Sdn Bhd
Customs	Encik Tan Seow Heng Sidney Industries Sdn Bhd
Energy & Utilities Management	Encik Zulkepli Hussin PMW Concrete Industries Sdn Bhd
Environmental Management & Circular Economy	Encik Zubir Abdullah UAC Berhad
Human Resource Management	Encik Mok Tuck Meng Hasrat Meranti Sdn Bhd
Investment Promotion and Industrial Park Management	Encik Chua Kay Lin Nutri Action Sdn Bhd and Encik Tony Cheam Swee Aik Everwin Plastic Sdn Bhd
Logistics	Encik Liew Yi Herng MSBB Engineering Sdn Bhd
Membership Services	Encik Chua Kay Lin Nutri Action Sdn Bhd



MyMudah	Encik Chua Kay Lin Nutri Action Sdn Bhd
SMI, Youth and Entrepreneurship	Encik Edmund Wong Khin Kong Asia Printed Circuit Sdn Bhd
Strategic Policies & Research	Encik Chua Kay Lin Nutri Action Sdn Bhd
Trade & Business Facilitation Focusing on Buy Made-in- Malaysia Products	Encik Chua Kay Lin Nutri Action Sdn Bhd
TVET and Future Skills [IAC:Politeknik Ungku Omar (PUO), Ipoh]	Encik Mok Tuck Meng Hasrat Meranti Sdn Bhd

FMM PERAK REPRESENTATIVES IN STATE GOVERNMENT AND STATUTORY AGENCIES

Perak Customs Private Sector Liaison Committee	Encik Tan Seow Heng Sidney Industries Sdn Bhd
FMM/TNB Committee	Encik Zulkepli Bin Haji Hussin PMW Concrete Industries Sdn Bhd
State Industrial Park Management Committee	Encik Chua Kay Lin Nutri Action Sdn Bhd
Co-Chair at Districts Industrial Park Management Committees	
Kerian	Cik Noor Huda Bt Sain Taiko Bleaching Earth Sdn Bhd
Kamunting, Taiping	Encik Muhammad Zakwan Mustafa Onetxx Sdn Bhd
Kuala Kangsar	Dr S Puspa Latha Gummi Metall Technik (M) Sdn Bhd
Ipoh	Encik Tony Cheam Swee Aik Everwin Plastic Sdn Bhd
Kampar	Cik Tan Mee Yeow Tan Lan Holdings (M) Sdn Bhd



Batu Gajah	Encik Alan Tan Hock Lee Unisem (M) Berhad
Manjung	Tuan Haji Izudin Bin Ismail Lumut Maritime Terminal Sdn Bhd
Hilir Perak	Encik Loo Ching Seng Shoon Fatt Biscuit & Confectionery Factory Sdn Bhd
Tapah	Encik Chua Kay Lin Vinico Sdn Bhd

SIGNIFICANT DEVELOPMENT AND ISSUES

★★ Assistance to Members ★★

- The Branch raised Kuala Kangsar members' concerns on exorbitant increase in Business License fee and construction of a Federal Agricultural Marketing Authority market to the Kuala Kangsar Municipal Council on September 6, 2022.
- Assisted members to raise issues on Customs matters during the Customs-Private Sector Liaison Committee meeting on December 22, 2022.
- Facilitated compliance to the Employment (Amendment) Act 2022 by organising programmes and engagement sessions with the State Labour Department.
- Sought updates and raised concerns on related matters during Branch Courtesy Visits to DOSH, Labour Department, DOE, Malaysian Fire and Rescue Department and Immigration Department for the benefit of members.
- Members were appreciative to be given the opportunity to consult issues and seek updates with MITI, MIDA, Invest Perak, SME Corporation and Customs Department during the Help Desk session on February 24, 2023.
- Sought updates and raised concerns on related matters during engagement sessions with National Wage Consultative Council and PTG Perak.
- Members were very appreciative to be given the opportunity to consult issues and seek updates with Labour Department, Industrial Relations Department, EPF, SOCSO and HRDC during the Help Desk session on May 17, 2023.

★★ Infrastructure and Utilities ★★

- Members' infrastructure and maintenance issues were resolved via Industrial Park Management Committees at various local councils following Branch representation.
- Represented members in Silibin, Ipoh to solve telecommunication and internet issue with Telekom Malaysia arising from theft of copper cables.
- Assisted members by facilitating TNB Perak's Open Day on February 13, 2023 on the application for Green Electricity Tariff.



- Sought updates and raised concerns on related matters during engagement sessions with Lembaga Air Perak and TNB Perak for the benefit of members.

★★ Trade and Business Facilitation ★★

- Perak Labour Department established the State Labour Advisory Council on October 3, 2022 to increase tripartite cooperation between the State Government, employers and workers unions on matters related to labour and human resource policies.
- The Branch circulated to members on business opportunities with overseas buyers and assisted MIDA Perak in sourcing for frozen food suppliers for a buyer from Middle East.
- Actively reiterated to State Exco's, State Secretary and State Economic Planning Unit on the need to expedite the establishment of Centralised Labour Quarters in Perak.
- Following the Townhall Session between YB State Exco for Industry and mineral based industry members on April 13, 2023 on Approved Permit application, PTG Perak issued a notification on steps taken to streamline the processes.

FMM PERAK INSTITUTE REPORT

During the period under review, FMM Institute Perak organised 174 training programmes comprising 72 public courses, 96 in-house courses and 6 certificate courses which resulted in a total of 2,858 workers being trained. The increase in terms of number of programmes as against 2021/2022 was essentially due to the increase in the number of in-house programmes post pandemic. As face-to-face training was allowed, more employers have re-commenced their in-house training which was postponed during the pandemic period.

Under the special project category, Institute successfully conducted 4 programmes, i.e.; Increasing Sales Through Effective Marketing Strategies, Business Presentation in Powerpoint, Expand Your Business Through Digital Marketing and Effective Communication, Influential and Negotiation Skills in collaboration with GS1 Malaysia under the GS1 Malaysia Member Capacity Building Initiative.

EVENTS/ACTIVITIES ORGANISED/PARTICIPATED BY FMM PERAK

No.	Dates	Events / Activities
1.	01/07/2022	Courtesy Visit to Director, Department of Occupational Safety and Health (DOSH) Perak





2. 07/07/2022 Majlis Daerah Batu Gajah Engagement Session with Industries on Provision of Accommodation for Employees
3. 08/07/2022 Visit by PROTON to FMM Perak

4. 28/07/2022 FMM Webinar on New Customs Harmonised System (HS) Codes 2022
5. 02/08/2022 Courtesy Visit to Director of Perak's Labour Department

6. 11/08/2022 All About Wages and Wage Related Amendments to the EA (Amendment) 2022
7. 12/08/2022 HR/IR Forum
8. 23/08/2022 FMM Webinar on Energy Compliance, Efficiency & Conservation
9. 26/08/2022 FMM-UPEN e-Engagement Session

10. 23-26/08/2022 Fire Prevention and Fire Fighting
11. 01/09/2022 Courtesy Visit to YB State Secretary

12. 08/09/2022 FMM Webinar on Licensed Manufacturing Warehouse (LMW) Licensing, Facilitation & Control, Latest LMW and SST Rules
13. 13/09/2022 FMM Webinar on Keys to Payroll Tax (MTD) Compliance and Employers' Tax Responsibilities
14. 14/09/2022 FMM Seminar on All About Leave and Hours of Work Related to the EA (Amendment) 2022



15. 05/10/2022  Courtesy Visit to Director, Department of Environment (DOE)
16. 11-12 & 18-19/10/2022  Fire Prevention and Fire Fighting
17. 20/10/2022  FMM Perak 54th Annual General Meeting
18. 27/10/2022  Visit by FMM Youth Committee to FMM Perak
19. 29/11/2022  Courtesy Visit to Malaysian Fire and Rescue Department Perak
20. 13/12/2022  Courtesy Visit to YB State Exco for Tourism, Industry, Investment and Corridor Development Committee
21. 13-14/12/2022 FMM Webinar on Malaysian Customs Tariff Classification under Harmonized Commodity Description & Coding System: Simple steps to get the correct tariff code and how to avoid disputes
22. 20/12/2022 Briefing on Endorsement of FMM Non-Preferential Certificate of Origin (NPCO)
23. 05/01/2023  Courtesy Visit to Perak Immigration Department (JIM)
24. 10/01/2023 FMM Perak Seminar on Dismissal & Conciliation @ IR Department



25.	10/01/2023	HR/IR Forum	
26.	12/01/2023	FMM Seminar on Comprehensive and Progressive Agreement for Trans-Pacific Partnership (CPTPP): How Exporters Can Benefit from Preferential Access?	
27.	19/01/2023	Courtesy Visit to Lembaga Air Perak (LAP)	
28.	16/02/2023	Courtesy Call by Chief Executive of Invest Perak to FMM Perak	
29.	17/02/2023	Courtesy Call by Australian Trade and Investment Commission (AUSTRADE) to FMM Perak	
30.	22/02/2023	FMM Webinar on 'Ways to Overcome Difficulties in Getting MIDA Import Duty and Sales Tax Exemption'	
31.	24/02/2023	FMM Perak Help Desk	
32.	09/03/2023	FMM Perak Seminar on Latest Labour Legislation Review, Updates & Current Issues	
33.	14/03/2023	Courtesy Visit by YB State Exco – Chairman for Human Resource, Health and Indian Community Affairs Committee	
34.	10/04/2023	FMM Perak Seminar on The Right Approach to Handle Misconduct, Domestic Inquiry & Procedure of Labour Court	
35.	11/04/2023	Courtesy Visit to Director, Department of Occupational Safety and Health (DOSH)	
36.	13/04/2023	Townhall Session with YB State Exco for Industry and PTG Perak on Issues and Policies Affecting Mineral Based Industry	
37.	11/04/2023	HR/IR Forum	
38.	10/05/2023	FMM/TNB Committee 1/2023 Meeting	
39.	12/05/2023	Seminar on Discover IR 4.0 & ESG: Training for Manufacturers	



40.	17/05/2023		FMM Perak Help Desk Forum - Bridging Industries with HR Related Government Agencies
41.	22/05/2023		Courtesy Visit by Pertubuhan Pembangunan Keusahawan & Ekonomi Alaf Baru Ipoh Perak (PPKE) to FMM Perak
42.	09/06/2023		Courtesy Visit to Department of Environment (DOE)
43.	13/06/2023		FMM Webinar on How to Prevent LHDN's Tax Assessments Non-Compliance and Latest Updates on Tax Appeals

CIRCULARS ISSUED TO MEMBERS

No.	Circular No.	Titles
1.	PB/10/22	FMM Perak : Workshop on All About Wages and Wage Related Amendments to the EA (Amendment) 2022
2.	PB/11/22	HR/IR Forum & Clinic
3.	PB/12/22	FMM Perak Training Programme Fire Prevention and Fire Fighting
4.	PB/13/22	FMM Webinar on Licensed Manufacturing Warehouse (LMW) Licensing, Facilitation & Control, Latest LMW and SST Rules
5.	PB/14/22	FMM Webinar on Energy Compliance, Efficiency & Conservation
6.	PB/15/22	FMM Webinar on Keys to Payroll Tax (MTD) Compliance and Employers' Tax Responsibilities
7.	PB/16/22	(MC) Fire Prevention and Fire Fighting
8.	PB/17/22	FMM Seminar on All About Leave and Hours of Work Related to the EA (Amendment) 2022
9.	PB/18/22	(MC) Fire Prevention and Fire Fighting
10.	PB/19/22	FMM Perak : Safe Motorcycle Riding Workshop
11.	PB/20/22	FMM Perak 54th Annual General Meeting
12.	PB/21/22	FMM Webinar on Malaysian Customs Tariff Classification under Harmonized Commodity Description & Coding System: Simple steps to get the correct tariff code and how to avoid disputes
13.	PB/22/22	Briefing on Endorsement of FMM Non-Preferential Certificate of Origin (NPCO)
14.	PB/23/22	FMM Perak 54th Annual General Meeting
15.	PB/24/22	FMM Seminar on Comprehensive and Progressive Agreement for Trans-Pacific Partnership (CPTPP): How Exporters Can Benefit from Preferential Access?
16.	PB/25/22	FMM Perak Seminar on Dismissal & Conciliation @ IR Department
17.	PB/26/22	HR/IR Forum & Clinic
18.	PB/01/23	FMM Webinar on Ways to Overcome Difficulties in Getting MIDA Import Duty and Sales Tax Exemption
19.	PB/02/23	FMM Perak Help Desk



20.	PB/03/23	FMM Perak Seminar on Latest Labour Legislation Review, Updates & Current Issues
21.	PB/04/23	FMM Perak Seminar on The Right Approach To Handle Misconduct, Domestic Inquiry & Procedure of Labour Court
22.	PB/05/23	HR/IR Forum & Clinic
23.	PB/06/23	FMM Webinar on What You Need to Know About Customs Declaration
24.	PB/07/23	Discover IR 4.0 & ESG : Training for Manufacturers
25.	PB/08/23	FMM Perak Help Desk Forum
26.	PB/09/23	Fire Prevention and Fire Fighting
27.	PB/10/23	FMM Webinar on How to Prevent LHDN's Tax Assessments Non-Compliance and Latest Updates on Tax Appeals

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The FMM Perak Committee also expresses its profound gratitude to the following:

- Representatives of FMM members' companies in Perak, who served in various Regional and Sub-Committees for their commitment, contribution and active participation in the affairs and activities of FMM Perak.
- FMM Members in Perak for their continued cooperation and support.

Prepared by: FMM Perak
Dated: September 18, 2023



Federation of Malaysian Manufacturers (196801000309 / 7907-X)

ANNUAL REPORT 2022/2023

PERAK



FEDERATION OF MALAYSIAN MANUFACTURERS (196801000309 / 7907-X)

Rules and Procedures for Nomination to the FMM Branch Committee and Appointment of Proxy

I. Criteria of Candidate for Nomination to the FMM Branch Committee

1. Every Ordinary Member desiring to have its authorised Representative of Member elected to the FMM Branch Committee shall submit the name of such Representative to the Federation at least 14 days before the date set down for the Annual General meeting.
2. The Representative of Member nominated for election to the Branch Committee must be Senior Management Level person.
3. The FMM Branch Committee shall comprise persons who are representatives of Members only. No candidate shall be eligible for election or re-election to the Branch Committee unless he shall be a Representative of Member whose membership has not been in suspension at any time during the financial year of election.
4. The definitions of Senior Management Level and authorised Representative of Member are as set out in the Federation's Articles of Association.
5. Nomination of candidates must be proposed and seconded by Ordinary Members whose membership are also not in suspension at any time during the financial year of election.
6. The Proposer and the Secunder must be the named authorised Representative of Ordinary Members whose names are registered in the records of the Federation.
7. The Proposer and Secunder for a candidate cannot be the same authorised Representative of Ordinary Member from the same company. They must be the authorised Representative of Ordinary Member from two different companies.

II. Submission of Nomination Form

1. The Nomination Form used shall be in the prescribed format as approved by the FMM Branch Committee.
2. The Nomination Form must be received by the closing date as stipulated on the Form. Any late submission will be treated as invalid and will not be accepted for consideration of the candidacy.
3. A blank Nomination Form may be photocopied for use. However, the completed Nomination Form submitted must be the original form signed by the Proposer, Secunder and the Candidate accepting the nomination. A photocopy of the original signed form will not be accepted.
4. It is the responsibility of the candidate, proposer and seconder to ensure they are registered in the records of FMM as the Authorised Representative of their respective company, and that their company's membership is not in suspension.

5. To facilitate II (4) above, the Branch secretariat shall post the name of the Authorised Representative and membership status of member companies in the Members Section of the FMM website for members to check the information before submission of the Nomination Form.

III. FMM Branch Election Committee

1. The FMM Branch Committee shall appoint amongst themselves three (3) persons to form the Branch Election Committee which will oversee the nomination and election process for the forthcoming AGM.
2. The term of office of the Branch Election Committee shall be from the time it is established before the AGM to oversee the nomination process for the election of Branch Committee members to the time a new Election Committee is set up in the following year. Hence, the Election Committee shall be dissolved after a new Election Committee is formed by the FMM Branch Committee in the following year for the next election process.
3. The terms of reference of the Branch Election Committee shall be:
 - a. To verify the validity of the Nominations received and the eligibility of the candidates for election to the FMM Branch Committee.
 - b. To ensure transparent and fair conduct of general meetings (annual and extraordinary meetings) of the Branch.
4. The Chairman of the Branch Election Committee shall be appointed by the 3 persons from amongst themselves.
5. In the event the number of committee members falls below three (3), the Branch Committee may appoint another Branch Committee member to fill the vacancy.
6. The Branch Election Committee shall meet on the closing date for the submission of the Nomination Forms at half an hour past the close of office of the Secretariat for the day to verify the validity of the Nomination Forms received and the eligibility of the candidates.
7. In the event of doubt on the senior management and authorised Representative of Member's position of the candidate, the Branch Election Committee shall decide on the eligibility of the candidate.
8. The nominated candidates shall be informed whether they are eligible or disqualified to stand for election to the Branch Committee. They shall be informed by the Secretariat no later than three days, excluding public holidays, after the meeting of the Branch Election Committee.
9. The decisions of the Branch Election Committee shall be final and no further queries will be entertained.
10. Authority and Duties of the Branch Election Committee:
 - a. The Branch Election Committee shall verify the validity of the Nomination Forms and the eligibility of the candidates for election to the Branch Committee.
 - b. The Branch Election Committee may at any time during working hours, call on the Secretariat to sight the Nomination Forms received.

- c. The Branch Election Committee may at any time during working hours, call on the Secretariat to sight the Proxy Forms received for the general meetings.
- d. At the time of the general meeting, the Branch Election Committee may check the register of members to ensure that the number of voting slips given to the members attending is correct.
- e. If there is voting by secret ballot, the Branch Election Committee together with the scrutineers appointed, shall ensure the counting process is transparent and conducted smoothly.

IV. Proxies

- 1. Under Clause 108 of the Articles of Association, no member or person attending the Annual General Meeting is entitled to hold more than One (1) proxy. To be valid, all proxy forms should be signed by the named authorised “Representative of Member” as registered in the Federation’s records.
- 2. A proxy holder must be an Ordinary member of the Federation whose membership is not in suspension at any time during the financial year of election. If the proxy holder is from a member’s own company or group of companies, the person need not be the authorised Representative of Member. However, if the proxy holder is from another member company, the person must be the named authorised Representative of Member (Clause 106 refers).
- 3. To be valid, all proxy forms must be deposited at the FMM Office, not less than forty-eight (48) hours before the time set for the Annual General Meeting.
- 4. The Proxy Form must carry the original signature of the appointer, i.e. the original signed copy must be submitted. Faxed or emailed copy of the Proxy Form is acceptable provided it is accompanied by a photocopy of the appointer’s identity card (IC).
- 5. It is the responsibility of the appointer to ensure that he is the authorised Representative of his company whose membership has not been suspended, and that the proxy holder, if from another member company, is the authorised Representative of that company whose membership has also not been suspended.
- 6. It is not the duty of the Secretariat to inform the appointer or the proxy holder of the validity of the Proxy Form submitted. Invalid proxy holders shall be informed of their disqualification at the registration desk on the day of the meeting.

V. Interpretation

- 1. The above rules and procedures shall be read in conjunction with the Federation’s Articles of Association.